

Public Joint Stock Company Rosneft Oil Company
Russian Federation, Moscow

Dear Shareholders of Rosneft,

On November 17, 2025 the Board of Directors of Rosneft Oil Company (hereinafter – the Company), on its own initiative, resolved to hold the extraordinary absentee voting for adoption of resolutions by the General Meeting of Rosneft Shareholders on **December 23, 2025** (hereinafter – absentee voting).

The date on which persons entitled to vote in the adoption of resolutions by the General Meeting of Shareholders at the extraordinary absentee voting are determined (recorded) is **November 28, 2025** (COB).

Rosneft shareholders may exercise their right to participate in the absentee voting by sending filled-out voting ballots and, where applicable, proxies by post (or delivering them in person) to the Company's following addresses: 26/1 Sofiyskaya Embankment, Moscow, 117997, Rosneft Oil Company (*entrance from Faleyevsky Lane*) or PO Box 4, Moscow, 115172 (or PO Box 24, Moscow, 115172), Reestr-RN LLC.

Shareholders holding Company's shares through a nominee are entitled to take part in the absentee voting by giving voting instructions to their respective nominees, if so provided by agreement with such nominee. The procedure for giving such instructions shall be specified in the agreement with the nominee.

The shareholders can vote electronically by filling in the electronic ballot form at the Company website: www.rosneft.ru in the Shareholder's Personal Account: lka.rosneft.ru (hereinafter - Shareholder's Personal Account).

Please note that the access to e-ballots will be open for the shareholders of record from December 03, 2025, while shareholders holding their shares through a nominee will be given the access after the nominee has provided details of persons entitled to vote in adoption of resolutions by the extraordinary absentee voting to the Company's registrar Reestr-RN LLC.

The following will be taken into account in determining of the quorum of the absentee voting and results of the voting:

- voting ballots received by the Company not later than December 23, 2025;
- the notices of the will of shareholders who issued voting directives (instructions) to nominee shareholders not later than December 23, 2025;
- electronic forms of the voting ballots, filled by the shareholders in the Personal account at the Company web-site not later than December 23, 2025.

Acceptance of voting ballots submitted to the Company in person by the shareholders is from 08:00 am to 8:00 pm, and on the last day of the voting ballots acceptance on December 23, 2025 it is from 08:00 am to 6:00 pm.

Absentee voting agenda*:

1. On size, timing and form of dividend payments for the 9 months of 2025 results.
2. Approval of Charter of Rosneft Oil Company in the new version.
3. Approval of the Regulations on the General Shareholders Meeting of Rosneft Oil Company in the new version.

4. Approval of the Regulations on the Board of Directors of Rosneft Oil Company in the new version.

5. Approval of the amendments to the Regulations on the Collective Executive Body (Management Board) of Rosneft Oil Company .

6. Approval of the amendments to the Regulations on the Audit Commission of Rosneft Oil Company .

** The items ##1-6 are included in the absentee voting agenda at the initiative of: the Rosneft Board of Directors.*

Information (materials) provided in preparation for holding the absentee voting will be available for acquaintance starting from November 23, 2025 to December 23, 2025 on Rosneft Internet website: www.rosneft.ru (in Russian) and www.rosneft.com (in English), also in the working hours from 10:00 am to 5:00 pm local time at Rosneft's Office at the following address: 125284, Moscow, 3 Begovaya St., Bld. 1, Nordstar Tower Business Center (entrance from the side of Polykarpova St.), telephone: +7 (495) 987-30-60, 8-800-500-11-00 (toll-free in Russia) (Shareholder Relations Division of the Corporate Governance Department of Rosneft) and with the specialized registrar (keeper of Rosneft Shareholders Register): Reestr-RN LLC at Rosneft Shareholder Reception and Service Office at the following addresses:

I. Central Office of Reestr-RN LLC	115093, Moscow, 1st Shchipkovsky lane, 20, tel.: +7 (495) 411-79-11
II. Branches of Reestr-RN LLC	
Belgorod	308009, Belgorod, B. Khmel'nitsky Av., 52, tel.: +7(4722) 31-77-22, 31-77-33
Vladimir	600001, Vladimir, Lenina Av., 15 A, office 517, tel.: +7 (4922) 77-91-44
Voronezh	394030, Voronezh, 9 Yanvarya Str., 68 B, office 206, tel.: +7 (4732) 41-28-95, 41-28-96
Krasnodar Territory	350911, Krasnodar, Tramvaynaya Str. , 1/1, office 608 (sixth floor), tel.: +7(861) 234-51-01, 234-52-01
Perm	614058, Perm, Tramvaynaya Str., 12, tel.: +7 (925) 375-62-09
St. Petersburg	192007, Saint-Petersburg, Ligovsky Av., 150, office 402, tel.: +7 (812) 363-20-28
Saratov	410056, Saratov, N.G. Chernyshevskogo Str., bldg. 100, office 503, tel.: +7 (8452) 65-93-33
Tambov	392000, Tambov, Internatsionalnaya Str., 16 A, office 706 A, tel.: +7 (4752) 55-79-59
Tula	300000, Tula, Turgenevskaya Str., 50, tel.: +7 (4872) 30-76-43, 30-76-44
Ufa	450077, Republic of Bashkortostan, Ufa, M. Karima Str.,16, tel.: +7 (347) 285-85-21
Khabarovsk	680000, Khabarovsk, Sheronova Str., 123, tel.: +7(4212) 32-37-71, 32-88-30
Cheboksary	428003, Chuvash Republic, Cheboksary, Yaroslavskaya Str., 17, placement 7, tel.: +7(8352) 58-60-96, 58-62-65
Yaroslavl	150000, Yaroslavl, Sovetskaya Str., 9, tel.: +7(4852) 73-91-58, 25-55-51
III. Transfer Agency Offices serving Rosneft shareholders	
Gubkinsky	629830, Yamalo-Nenets Autonomous Okrug, Gubkinsky, Panel 3

	Area, bldg. 0017/4, Gubkinsky Supplementary Office, Nefteyugansk Branch of the VBRR Bank, tel.: +7 (34936) 5-55-11, 5-13-33
Komsomolsk	681013, Khabarovsk Territory, Komsomolsk-on-Amur, Lenina Av., 18, Komsomolsk-on-Amur Supplementary Office 35 of Dalnevostochny Bank, tel.: +7 (4217) 53-35-35, +7 (423) 220-60-50
Neftekumsk	356880, Stavropol Territory, Neftekumsk, Microdistrict 3, bldg. 1, Neftekumsk Supplementary Office, Krasnodar Branch of the VBRR Bank, tel.: +7(86558) 3-30-57, 3-34-71
Tuapse	352800, Krasnodar Territory, Tuapse, K. Marx Str., 1, Tuapse Supplementary Office, Krasnodar Branch of the VBRR Bank, tel.: +7 (86167) 2-52-69, 2-79-66
Yuzhno-Sakhalinsk	693020, Sakhalin Region, Yuzhno-Sakhalinsk, Amurskaya Str., 53, Yuzhno-Sakhalinsk Supplementary Office 30 of Dalnevostochny Bank, tel.: +7 (4242) 72-39-72, +7 (423) 220-60-50
IV. Issuer office for reception and servicing of Rosneft shareholders	
Yamalo-Nenets Autonomous Okrug	629830, Yamalo-Nenets Autonomous Okrug, Gubkinsky, Microdistrict 10, bldg. 3, Office 312 (RN-Purneftegaz Office), tel.: +7 (34936) 4-41-52

Information about connection to the Shareholder Personal Account is published at the Company website (www.rosneft.ru/Investors/shareholdersinfo/shareholder_personal_account/) and website of the register Reestr-RN (www.reestrn.ru/shareholders/lk_shareholder).

If you have any questions regarding the access to Shareholder Personal Account please contact:

- Contact Center of Reestr-RN LLC by phone: +7 (495) 411-79-11, e-mail: support@reestrn.ru ;
- Rosneft shareholders hot line: 8-800-500-11-00 (toll-free in Russia) and +7 (495) 987-30-60, fax: +7 (499) 517-86-53, e-mail: shareholders@rosneft.ru

We draw attention to the need for the Company's shareholders to provide information about changes to their data (including address data, bank details) at the place of registration of rights to shares - to the registrar Reestr-RN LLC and/or the nominee holder.

Rosneft Board of Directors